

2010-2011 GUIDELINES

NATCHITOCHEES HISTORIC DISTRICT DEVELOPMENT COMMISSION

FAÇADE AND LANDSCAPE GRANTS

Funding for Grants is Non-Transferable

The Natchitoches Historic District Development Commission (NHDDC) will fund Façade and Landscape grants. Matching funds are required. Grant work will be completed no later than **June 30, 2011**.

Façade Grant Projects must be in compliance with the Secretary of the Interior's Standards. Façade Grants are applicable for historic properties located within the Natchitoches Historic District only, and all applications must be approved by the Historic District Commission. **Business license or non-profit listing** must be included with application. Grant applications must be received no later than noon on January 12, 2011 at 304 University Parkway, Natchitoches LA 71457

APPLICATION PROCEDURE

Applications requiring review by the Historic District Commission must be approved by the HDC prior to their submission to the Natchitoches Historic District Development Commission for grant funding. Applications will be available at the office of Collins and Stamey Real Estate 304 University Parkway and on the internet site <http://www.downtownnatchitoches.com/historic-district-development-commission>

Applicants will submit grant proposals that adhere to the specific requirements for the grant category including detailed budgets and cost estimates from licensed professionals, timelines, photographs, project justification, a listing of other grant monies received for the project, a list of previous grants that the property or organization has received from the NHDDC, and design proposals where applicable. Incomplete or inappropriate applications will not be considered.

The Grant Committee will review the applications.

At the completion of the review grant awards will be made and all applicants will be advised of approval or denial.

Grant recipient must agree to acknowledge the funding for the project through the NHDDC and agree to participate in appropriate advertisement of project.

To receive funding, project summaries, receipts and invoices, and before and after photos must be received.

**NATCHITOCHEES HISTORIC DISTRICT DEVELOPMENT COMMISSION
GRANT APPLICATION**

Applicant Information

Name of Owner of Property _____

Physical Address _____

Mailing Address _____

Contact Person _____ Phone Number _____

E-Mail Address _____

Attach copy of 501 (C3) if non profit

Or

Attach copy of Occupational License if business applicant

Project Information

Name of Project _____

Grant amount requested _____

Funding History

Have you applied to NHDDC for a previous grant? _____

Were funds awarded? _____

If so, amount and date of award _____

Have you applied to other organizations for this same project? _____

Project narrative

Please attach on a separate page with a 300 word maximum a narrative that includes purpose of the project, who will benefit from project, impact of the project, and on-going sustainability of the project.

Financial Information

Cost of current project _____

What percentage of total amount does your grant request represent? _____

Do you have any current NHDDC requests waiting on completion? _____

Attach project budget _____

Contact Information

NHDDC
c/o David Stamey
Budget Chairman
304 University Parkway
Natchitoches LA 71457
(318) 357-1262
David@collinsandstamey.com

FOR COMMISSION USE ONLY

Technical Review: Complete Incomplete

Date Application Received _____ Amount Requested _____

Grant Review Committee recommendation to the NHDDC
(Approval of total or partial amount, denial, explanation)

Executive Committee approved denied Date _____